



# GUIDELINES

SCHOLARSHIP AND ACCOMMODATION SERVICE

A.Y. 2024/2025

NON-EU AND EU INTERNATIONAL STUDENTS

BACHELOR, MASTER AND SINGLE CYCLE MASTER DEGREES

This booklet does not replace the information available on the official Notice of competition and regulations. The articles of the Notice of Competition for Scholarship and Accommodation are mentioned in the notes.

From the 2024/2025 the notice of competition is available also in English.

More information available on EDISU website:

[www.edisu.piemonte.it](http://www.edisu.piemonte.it)

# STEP-BY-STEP GUIDELINES

Where to find the information to apply and keep up with deadlines and procedures during the year.

## BEFORE THE APPLICATION

### 1. What is EDISU and what can I apply for?

Check p. 5 for the information about our agency and a list of our benefits. See pp. 6-8 for the scholarship amounts.

### 2. What do I need in order to apply for EDISU benefits?

Check pp. 9-14 in order to know what documents you need. For the details of the consular documents, find the appendix at the end of this booklet.

### 3. What are the requirements to meet in order to apply for EDISU benefits?

Check p. 14 for economic thresholds and pp. 14-23 for the merit requirements.

## APPLICATION

### 4. Ok, I have everything to apply: How can I do it?

Check pp. 23-26 for application instructions. Do not forget to meet the deadlines! (p. 28)

### 5. I already submitted my application. Can I modify some data or integrate documentation?

See how to modify your application at pp. 26-27. See pp. 29-30 for the assessment of the consular documents and for the integration of the missing consular documents.

## AFTER THE APPLICATION

### 6. I applied for the accommodation as well. What should I do now?

Check p. 31 for the accommodation ranking list and pp. 33-36 for the acceptance and the declaration of interest.

### 7. I did not win the accommodation or I did not apply for it: can I get any help to pay the rent?

Check pp. 37-38 for the rental agreement submission;

### 8. How will EDISU pay my scholarship?

Check pp. 39-41 for our payment system.

### 9. How do I know whether I win the scholarship?

Check p. 32 for the scholarship ranking list.

### 10. Should I meet any requirements to maintain the EDISU benefits?

Check pp. 14-23 for merit requirements and pp. 39-41 for the payment of the scholarship installments.

### 11. What happen if I cannot maintain my benefits?

Check p. 42 for the merit/economic assessments and the benefit revocation.

## 2024/25 News

Compared to the past year, there will be remarkable news for the academic year 2024/25. Please, check the main ones down here.

1. **Submission of the documents only by post mail or courier with advice of receipt for non-EU students:** Documents submitted in other ways will be rejected. Our operators will notify you the evaluation by email and you can find the outcomes in your personal page together with the publication of the provisional ranking lists. **Each student has to send her/his own documents,** it is not possible to send different students' documents with a single shipment. The only acceptable exception is the one concerning students that are the each other's siblings (see below the sections *application* and *consular documents assessments and integration*).
2. **New scholarship amounts**
3. **Merit requirements recalculation:** new merit requirements according also to the credit amount of the final thesis.
4. **Declaration of house rental:** new disposals and different dates to upload the house contract. See the related section for more details.

## BENEFITS AND SERVICES

EDISU, the **Regional Agency for the Right to University Education of Piedmont**, offers real opportunities to students to enjoy the university experience with benefits and services awarded through public competition and on request. Benefits are granted mainly to deserving students in a difficult economic condition, but also to the generality of students.

The benefits granted **by competition** are the following.

1. **Scholarship**;
2. **Accommodation service**;
3. **Integrative grant for international mobility** (not in this booklet, check the website for more info);
4. **Extraordinary contribution** (not in this booklet, check the website for more info);
5. **Degree award** (not in this booklet, check the website for more info).

Those benefits are only for students enrolled in Piemonte's Universities, not for visiting or exchange/mobility project students. The only exception is for students enrolled in the courses "EAP – Economic Analysis and Policy, LM-56", "EISD - Economics of Innovation for Sustainable Development, LM-56" (university of Torino) and "Ingegneria energetica e nucleare (Torino), percorso SELECT - Environmental Pathways for Sustainable Energy Systems - EIT Joint Programme" (Politecnico di Torino), only if the students do not benefit from any other kind of scholarship<sup>1</sup>.

The services provided for the generality of students are the following.

1. **Restaurant service**;
2. **Study and computer halls**;
3. **University textbooks loan**;
4. **Cultural and sport activities**;
5. **Other activities for students**;
6. **Information and orientation**.

## ACCOMMODATION SERVICE

EDISU residences located in Turin, Alessandria, Cuneo, Novara and Vercelli can host "Non-resident" students enrolled as full-time. The conditions are the same ones required for the scholarship. The accommodation service has to be required together with the scholarship.

**15% of the accommodations are reserved to Non-EU students, whose families reside in a Non-EU country, enrolled in first years**<sup>2</sup>. The available accommodation places for that kind of students are:

Torino/Grugliasco: 53 places

Alessandria: 0 places

Cuneo: 0 places

Novara: 2 places

Vercelli: 2 places

EU students and successive year non-EU students must refer to accommodation places for the other kinds of students<sup>3</sup>.

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<sup>1</sup> Art. 1 par. 1 Notice of Competition 24/25.

<sup>2</sup> Art. 11 par. 4 Notice of Competition 24/25.

<sup>3</sup> Art. 32 Notice of Competition 24/25.

## SCHOLARSHIP

The scholarship is an amount of money, paid in two instalments, granted by competition to students meeting some merit and economic requirements. The competition is open to students enrolled for the first time in a Piemonte University to the following course levels<sup>4</sup>.

1. Bachelor degree.
2. Master degree.
3. Single cycle master's degree.

The scholarship amount varies according to the following factors<sup>5</sup>.

1. Part-time or full-time enrolment.
2. "ISEE Universitario/Parificato" value between € 0,00 and € 13.153,12, or between € 13.153,13 and € 17.537,50 or between € 17.537,51 and € 23.626,00 or between € 23.626,01 and € 26.306,25
3. The type of student (*resident*, *commuter*, *non-resident*), identified according to the travelling times by public transport between the student's hometown and the location of the course, as follow.
  - o Same municipality: *resident*
  - o Different municipalities, less than one hour: *commuter*
  - o Different municipalities, more than one hour: *non-resident*
4. Female students enrolled full time in STEM courses (science, technology, engineering and mathematics) can run for a higher amount.

International students with family living abroad are considered *non-resident*. However, if the student lives in Italy and he/she has the same residence of any relative (uncles, cousins, siblings etc. are also counted) who works in Italy, the student type will be considered according to his/her Italian address.

### FULL TIME STUDENTS

#### Resident students

				STEM female students		
ISEE ≤ € 13.153,12	€ 13.153,13 < ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25	ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25
€ 3.101,79	€ 2.677,64	€ 2.113,00	€ 1.264,00	€ 3.243,17	€ 2.565,00	€ 1.547,00

EDISU will also consider as "RESIDENT STUDENTS", for determining the amount of scholarship:

1. Students with the INPS scholarship for a free university dorm.

#### Commuter students

				STEM female students		
ISEE ≤ € 13.153,12	€ 13.153,13 < ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25	ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25
€ 4.565,06	€ 3.950,05	€ 3.131,00	€ 1.901,00	€ 4.770,06	€ 3.787,00	€ 2.311,00

<sup>4</sup> Art. 1 par. 1, 2 and 3 Notice of Competition 24/25.

<sup>5</sup> Art. 5 par. 1 and 2 Notice of Competition 24/25.

EDISU will also consider as "COMMUTER STUDENTS", for determining the amount of scholarship, the students who:

1. Result as "winner" in accommodation service's definitive ranking list, but decide to refuse the accommodation during the "online acceptance" phase, or don't fill out and transmit the online procedure of "acceptance";
2. Result as "eligible" in accommodation service's definitive ranking list, but decide to refuse the accommodation during the "expression of interest" phase, or fail to fill out and transmit the online procedure of "expression of interest";
3. Have been assigned to an accommodation during the "acceptance" phase or during the "expression of interest" phase **but decide to refuse that accommodation at the time of allocation into the residence**, (or do not present themselves at the residence allocated within the established timeframe).
4. check in and then refuse the accommodation after the check-in (these students must also pay back an amount of € 8,18 for each day spent in the accommodation).
5. Students with the **INPS scholarship** for fee reduction in a university dorm.

### Non-resident students

#### 1) Non-resident students who do not apply or are not assigned the EDISU accommodation

				STEM female students		
ISEE ≤ € 13.153,12	€ 13.153,13 < ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25	ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25
€ 7.918,37	€ 6.865,97	€ 5.463,00	€ 3.800,00	€ 8.269,16	€ 6.586,00	€ 4.060,00

The amounts specified in the table above are only for:

- a. Students who **did not apply** for the accommodation service;
- b. Students resulting as "eligible" in accommodation service's definitive ranking list, to whom hasn't been "assingend" (IT. "attribuito") an accommodation even if they declared their interest during the "expression of interest" phase or students resulting as "winner" or "eligible" in accommodation service's definitive ranking list who have filled out the "acceptance" or the "expression of interest", accepting the accommodation with the Option "Erasmus" for 8 months or more or with the Option Renato Einaudi.
- c. Students who **delete the request for accommodation service within the application deadline** by clicking on "delete request for accommodation";
- d. Students who submit "**renounce of accommodation**" within 16 September 2024 at noon (12:00) through the "complaint procedure" related to the accommodation service's provisional ranking list;
- e. Students who result as "excluded" from the accommodation service's definitive ranking list for other reasons, but result as "winner" in scholarship's definitive ranking list.
- f. Independent students (independently from their living address). It will be necessary to upload the residence requirement proof (house contract, house property deed etc.) while filling the online application

Attention: In order to receive the non-resident scholarship amount, it will be necessary to result as "winner" in scholarship's definitive ranking list and submit a **house rental contract** (students accepting the accommodation with Option Renato Einaudi do not have to declare the rental contract). Otherwise, they will be considered "Commuter" for the scholarship amount.

2) Non-resident students assigned the EDISU accommodation service

				STEM female students		
ISEE ≤ € 13.153,12	€ 13.153,13 < ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25	ISEE ≤ € 17.537,50	€ 17.537,51 < ISEE ≤ € 23.626	€ 23.626,01 < ISEE ≤ € 26.306,25
€5.218,37	€ 4.165,97	€ 2.763,00	€ 1.100,00	€ 5.569,16	€ 3.886,00	€ 1.360,00

PART-TIME STUDENTS scholarship amounts

Type of student	Scholarship amounts
Resident	€ 606,00
Commuter	€ 775,00
Non-resident	€ 1.409,00



## ECONOMIC REQUIREMENTS

Economic requirements are identified according to the incomes and assets of the student's family. In order to identify these requirements, international students whose families reside (partially or completely) abroad have to obtain some particular **consular documents**. On the basis of those documents, EDISU will calculate the ISEE value with the support of the CAAF's with agreement with EDISU.

### Consular documents

**Warnings:** EDISU **does not make copies of consular documents**: make sure to get your copy before submitting your documents to EDISU. We also suggest to make an e-copy of the documents in case the hard ones are lost: in that case, students must submit a copy of the police office report and they will be allowed to submit the new documents by the complaint deadline.

**You can collect the required consular documents on your own:** just read carefully the requirements down here and ask your Country's institution the compliant documentation. The assistance of agencies or brokers is not necessary.

EDISU discourages from asking assistance by payments since it could be a fraud: we always check the documents carefully and, in case of fake documents, we will exclude the students from the benefit (or revoke if the benefits are already provided) and report to the Police.

### International students who do not have to submit consular documents<sup>6</sup>

The following kinds of students do not have to submit consular documents.

1. **International students whose families reside in Italy:** only the "ISEE Universitario" certificate is required, and they have to submit the application in the same way Italian students do<sup>7</sup>.
2. **Non-EU students whose families reside in an Non-EU country, and who apply as successive year or a last semester confirming their economic data.** Belong to this category of students the ones who enroll in a successive year or in their last semester in 2024/25 and that applied or obtained an Edisu benefit in 2023/2024 submitting a new "ISEE Parificato" or confirming the economic data submitted in 2022/2023 or 2021/22; please beware that the confirmation of the economic data submitted in a.y. 2021/2022 is allowed only in case of enrollment in the last semester of the degree course. **Students who applied as independent student in 2023/24 cannot confirm the data.** Students can confirm their economic data **only if the family-economic situation did not change compared to the year they submitted their documents for the first time.**
3. **International students with international/humanitarian protection and stateless students** (see p. 14).

### International students who have to submit consular documents<sup>8</sup>

International students whose families reside abroad and who cannot confirm their economic data, have to submit the consular documents; otherwise, they will be excluded from the competition. Students belonging to this category are:

1. Non-EU first year students<sup>9</sup>;
2. Non-EU successive year or last semester students who cannot confirm their economic data (see above);
3. Single Cycle Master Course students who confirmed in 2023/24 the economic data submitted in 2021/2022;
4. EU students whose family reside abroad;
5. Students with Italian citizenship (including cases of multiple citizenship, one of which is Italian) whose family reside abroad.

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<sup>6</sup> Art. 30 par. 1 Notice of Competition 24/25.

<sup>7</sup> Art. 7 Notice of Competition 24/25.

<sup>8</sup> Art. 30 par. 2 Notice of Competition 24/25.

<sup>9</sup> Including the ones who applied for 2023/24 first year benefits but were excluded because of missing visa or incomplete enrolment.

6. Students who applied as independent in 2023/24 (independently from the year of enrollment).

### List of consular documents<sup>10</sup>

Consular documents consist of certificates or declarations, issued in original copy, stating:

1. **the student's family composition** (name, surname and date of birth of parents, brothers, sisters and other people residing in the same house of the student).  
Information about the student's parents must always be provided and all the info at the following points 2, 3 and 4 must be provided for each adult member included in the family composition document.  
If the student is married, the family is composed by the student, the spouse, the children and other possible members. The student's parents must be included if they live in the same family unit of the student or if neither the student nor his/her spouse is independent (see the point 5 below).
2. **the annual overall gross incomes earned abroad.** The incomes of each member in the family unit that was adult on 1 Jan 2024 (including the students and her/his siblings) must be taken into account.  
Non-EU students must provide the income of 2023, EU students must provide the income of 2022.  
If any adult members of the family did not work, the documents must specify their unemployment condition in the required year.
3. **the bank accounts/deposits and any other movable assets (bonds, shares etc.)** possessed by each member in the family unit that was adult on 1 Jan 2024 (including the students and her/his siblings).  
Non-EU students must provide the assets on 31 Dec. 2023, EU students must provide the assets on 31 Dec. 2022.  
Whenever there is an adult member without a bank account on the required date, this info must be specified: only for this info, an affidavit or a notary certificate is acceptable.
4. **the immovable assets (real estate)** possessed by each member in the family unit that was adult on 1 Jan 2024 (including the students and her/his siblings). Non-EU students must provide the assets on 31 Dec. 2023, EU students must provide the assets on 31 Dec. 2022. This document is required even if none of the adult members of the family possesses any assets, or if it is not possessed anymore when the document is issued. The property certificates must compulsorily specify the square meters of the property.
5. **Students who want to apply as independent** (i.e. without submitting the economic documents related to their parents) must submit documents proving their own income from work in 2023 and 2022 and that they have been living on their own for 2 years at least. The income in 2023 and 2022 must be **9,000.00 €** per year at least. Independent students will be required to upload the document proving they were living on their own during the online application.

Affidavit or self-certification based on student's original documents or students' declarations, cannot be accepted.

**All the required info must be provided and clear:** for example, if you want show the unemployment condition of one of your parents, just not providing the documents related to the income is not considered as an unemployment proof. Unclear documents that do not provide the required info straightforward are not acceptable.

For more info about the details of the consular documents, please see the appendix at the end of this booklet.

### Translation and legalization

The above-mentioned documents need to be:

1. issued by the competent authorities of the countries where the incomes are produced and the properties are located;
2. translated in Italian language by an official translator. The translation must be attached to the original document: **a translation separated from its original will be rejected.**
3. legalized by the Italian diplomatic mission of the students' home countries (Legalization Office at the Embassy or General Consulate). If the country is a member state of the Hague Convention of 5 October

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<sup>10</sup> Art. 30 par. 3 Notice of Competition 24/25.

1961, an apostille stamp on the document is considered a full legalization: in this case, apostille can be issued in French, in the language of the country or can be in multi-language version.

Students who arrive in Italy with the documentation in original language, not translated and legalized, or meet attested difficulties to issue or legalize the documents in their own Country, have to:

1. **legalize and translate the documents** at their Embassy or General Consulate in Italy;
2. **legalize the documents** in a Prefecture.

**Warning:** single certificates issued by the embassies/consulates in Italy, which summarize all the info required, are acceptable **only for those countries where collecting the documents or legalize the documents in the Italian embassy is not possible**. The certificates issued by the embassies/consulates in Italy must always be legalized by the Italian Prefecture. In order to know if you can get that kind of certificate, please find the **appendix** at the end of this booklet.

Students can also get their documents translated in Italy, by an official translator, and get the legalization in an Italian Courthouse ("Tribunale") with the procedure called "Asseverazione".

For more info about the EU documents legalization and translation, find the section *services > scholarship* in the EDISU website.

**The translation and legalization procedures of all the documents listed above must be done in 2024**  
Translations and legalization with a date before Jan. 1<sup>st</sup> 2024 are not acceptable.

If students submit the documents in 2025 for the restaurant service only, EDISU will accept documents issued, translated and legalized also in 2025 **but the income/properties have to be referred to the years/dates specified above**.

**Warning:** the original copy, the legalization and the translation must always be attached together (stick together). If you submit the three copies separated and it is not possible to match the original copy with its translation or legalization, your documents will be valued as incomplete.

Besides, **EDISU will keep into account the official translation you submit**: if your documents are rejected because of a translator's mistake, it is not possible to consider that mistake but you have to submit a new correct and legalized translation (translation=a document in original language attached to the paper in the language of destination).

#### EU students: particular requirements for consular documents<sup>11</sup>

EU citizens must submit the above-mentioned documents paying attention to the following points:

- Self-made translation is not acceptable but an official translator must do it.
- Income documents can be referred **to 2022 only**
- Assets documents must refer to **31 December 2022**
- If the student was a winner of the EDISU scholarship in a previous year, he/she must submit the details of the bank account on which he/she received the EDISU scholarship.

European students can refer to the FAQ in the section "ISEE/ECONOMIC REQUIREMENTS" > "EUROPEAN CONSULAR DOCUMENTS" for further information about the certificates and legalization procedures.

#### Students with Italian citizenship: particular requirements for consular documents<sup>12</sup>

**Students with Italian citizenship (including the case of multiple citizenship, one of which is Italian) with family living abroad** must submit the above-mentioned documents paying attention to the following points:

- Self-made translation is not acceptable but an official translator must do it.
- Income documents can be referred **to 2022 only**
- Assets documents must refer to **31 December 2022**

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<sup>11</sup> Art. 30 par. 7 Notice of Competition 24/25

<sup>12</sup> Art. 6 par. 5.1 Notice of Competition 24/25

- If the student was winner of the EDISU scholarship in a previous year, he/she must submit the details of the bank account on which he/she received the EDISU scholarship.
- There are no legalization exemptions for the Italian citizens, therefore it is necessary to legalize all documents that require a legalization.

### International students with a part of the family residing in an EU country and the other part residing in a Non-EU country<sup>13</sup>

International students with a part of the family residing in an EU country (other than Italy) and the other part residing in a Non-EU country must submit both the documents referred to the part of the family living in EU and the documents referred to the part of the family living outside EU.

Concerning the EU part, the documents must be as follows:

- Income documents must be referred **to 2022 only**
- Assets documents must refer to **31 December 2022**

Concerning the non-EU part, documents must be as follows:

- Income documents must be referred **to 2023 only**
- Assets documents must refer to **31 December 2023**

If the student has multiple citizenships, he/she must apply for EDISU benefits with the same citizenship he/she chose for the enrollment in the university.

### International students with a part of the family residing in Italy and the other part in a foreign country<sup>14</sup>

These students must submit:

- For the part of the family residing in the foreign country, the above-mentioned consular documents.
- For the part of the family residing in Italy, the "ISEE Ordinario" which includes the student and the family members living in Italy.

The "ISEE Parificato" will be calculated by combining the "ISEE Ordinario" with the information provided by the consular documents.

Successive year non-EU students who applied and got an EDISU benefit in 2023/24 cannot confirm the economic data but they need to submit a new "ISEE Ordinario".

However, concerning the consular documents, they can use and submit the copy of the ones they submitted to EDISU previously (if those documents can be confirmed as per pp. 9-10, see above).

### Students coming from particularly poor countries<sup>15</sup>

Students coming from particularly poor countries must submit a single certificate, issued by the Italian diplomatic mission in their home countries, attesting that the student does not belong to a family known for its high incomes and its high social level. Particularly poor countries are: **Afghanistan, Angola, Bangladesh, Benin, Burkina Faso, Burundi, Cambodia, Central Africa Republic, Chad, Comoros, Congo (Democratic Republic of), Korea (Democratic Republic of), Djibouti, East Timor, Eritrea, Ethiopia, Gambia, Guinea, Guinea Bissau, Haiti, Kiribati, Laos (People's Democratic Republic of), Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Salomon (Islands), Somalia, Sudan, South Sudan, Syria, Tanzania, Togo, Tuvalu, Uganda, Yemen, Zambia.**

### Students with international protection and stateless students<sup>16</sup>

Students with international protection must submit a residence permit that specifies the type of international protection. It will be required during the online application directly.

Students who do not have a residence permit yet can submit a document, issued by the Police Headquarters ("Questura") or the competent Territorial Commission, attesting the status of international protection.

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<sup>13</sup> Art. 30 par. 6 Notice of Competition 24/25.

<sup>14</sup> Art. 30 par. 6 Notice of Competition 24/25.

<sup>15</sup> Art. 30 par. 4 Notice of Competition 24/25.

<sup>16</sup> Art. 30 par. 5 Notice of Competition 24/25.

If the request for the international protection is rejected, the student must submit a copy of the complaint against the rejection and a copy of the provisional residence permit issued by the Court: if the complaint is accepted, the students must submit a copy of the new residence permit specifying the international protection.

**Ukrainian students with a temporary residence permit** related to the art. 274 novies, par. 395 of the Law n. 2013/2023 (extension of the Ukraine's emergency status) must submit a copy of the documents they applied for that residence permit with and a self-certificated form (in Italian or in English) in which the details of the family members living with them in Italy (name, surname, gender, date of birth and kind of family bond with the student). Those documents must be submitted by post or courier. EDISU will calculate an "ISEE parificato" on the basis of such documents.

**Stateless students** must submit a residence permit attesting their status, or a certified copy of the sentence attesting the stateless condition.

The economic condition of students with international protection and stateless students will be evaluated exclusively on the Italian incomes and assets and they must submit an ISEE Universitario please beware that in this case the whole application can be completed online (no need for submission of documents at the EDISU offices).

The only exception is the one of the above-mentioned Ukrainian students with the extension of the residence permit as per the art. 274 novies, par. 395 of the Law n. 2013/2023

Further status will be taken into account during the assessment of the documentation.

## "ISEE Parificato"

Students can apply for EDISU scholarship and accommodation only if their "ISEE Parificato"/"ISEE Universitario" and ISPE values do not exceed the following thresholds<sup>17</sup>.

ISEE Parificato/Universitario <sup>18</sup>	ISPE (ISP/SE)
≤ € 26.306,25	≤ € 57.187,53

**New provisions:** Students do not have to get an ISEE Parificato before applying: the ISEE parificato values will be calculated by EDISU Piemonte directly, with the assistance of the CAAF offices under agreement, according to the economic information in the submitted consular documents.

On the contrary, Students with the whole family residing in Italy, students with international protection and stateless students must issue an "ISEE Universitario" before applying. The "ISEE Universitario" can be issued in every CAAF office in Italy.

**The only exception is the one of the above-mentioned Ukrainian students with the extension of the residence permit as per the art. 274 novies, par. 395 of the Law n. 2013/2023**

The **exchange rate** is calculated according to the official one of the Italian Bank ("*Banca d'Italia*"): for EU students, it is the one on 31 Dec. 2022 (or the previous first working day); for non-EU students, it is the one on 31 Dec. 2023 (or the previous first working day). For more info about the calculation system of the ISEE parificato, check our website [www.edisu.piemonte.it](http://www.edisu.piemonte.it).

If the documents specify the income both in Euro and in the local currency, EDISU will take into account only the one in the local currency and will convert it.

### **Important information about the ISEE Parificato:**

- The ISEE Parificato calculated by EDISU **is only for the EDISU benefits**. It cannot be used for other benefits unless it is authorized by official provisions
- The ISEE Parificato is calculated only once EDISU gets the complete and correct consular documents.
- The ISEE Parificato is calculated upon the very first complete and correct consular documents that students send: new consular documents specifying different incomes or asset to change the ISEE value will not be accepted
- If students think that the ISEE value calculated by EDISU is not correct, they can ask for a recalculation only by submitting a complaint (see p. 27). For that reason, we invite students to complete the documents submission by the deadlines at p. 28 so that they can see their ISEE value in the provisional ranking list.

## MERIT REQUIREMENTS

### FIRST YEARS<sup>19</sup>

We remind you that the 7<sup>th</sup> semester + 1<sup>st</sup> year of Master's application is no longer available. You can apply either for the 7<sup>th</sup> semester of Bachelor's degree or for the 1<sup>st</sup> year of Master's degree.

<sup>17</sup> Art. 6 par. 1 Notice of Competition 24/25.

<sup>18</sup> ISEE is calculated as the sum of incomes earned abroad plus 20% of assets owned abroad (DPCM 159/2013) and Criteri Regionali a.a 2024/25 Sez. V

<sup>19</sup> Art. 9 Notice of Competition 24/25.

If you submit the EDISU application for the first year of Master's degree but you change your mind, you can change the application into the 7<sup>th</sup> semester of Bachelor's degree by submitting a web adjustment by the online application deadline or an online complaint **within 12 November 2024 at noon**.

**Attention:** If you get your bachelor's degree within 30 Sep. 2024, you **cannot** apply for the 7<sup>th</sup> semester scholarship but you can apply for the degree award (see the website [www.edisu.piemonte.it](http://www.edisu.piemonte.it)).

If you submit the EDISU application for the 7<sup>th</sup> semester of Bachelor's degree but you change your mind, you can change the application into the first year of Master's degree by submitting a web adjustment by the online application deadline or an online complaint **within 12 November 2024 at noon**. In order to be eligible for the 1<sup>st</sup> year of Master's benefits, you must also enroll by 30 Nov. 2024; if you do not, you will be suspended in the definitive ranking list and you have time to enroll until 4 Apr. 2025, as specified below.

If you do not enroll in the Master at all (by 4 Apr. 2025), EDISU will evaluate the possibility to convert your application into the 7<sup>th</sup> semester one.

**Attention:** if you confirm the economic data to apply for the 7<sup>th</sup> semester of bachelor's degree and then you decide to convert your application for the 1<sup>st</sup> year of Master's, you cannot maintain the economic data confirmation but you must submit new consular documents by the deadlines specified in the section "application" of this booklet.

### Access Requirements

first year students must meet the following access requirements:

Kind of courses	Access Requirements
Bachelor's degrees and single cycle Master's degrees	<ul style="list-style-type: none"> <li>- High School diploma (the grade does not count);</li> <li>- Enrolment in the university within 31 October 2024 (to be set in the definitive ranking list of 8 Nov. 2024) or within 30 November 2024* (to be set in the definitive ranking list of 16 Dec. 2024)</li> </ul>
Master's degrees	<ul style="list-style-type: none"> <li>- Enrolment in the university within 30 November 2024*.</li> </ul>

\* If students do not enroll within 30 Nov. 2024, they will be SUSPENDED in the definitive ranking list of 16 Dec. 2024 but they will be set in the definitive ranking list of 30 April 2025 if they enroll within **4 April 2025**. However, the required documents must be submitted by the deadlines you find in the section "application"

Students whose 2023/24 enrolment has been cancelled by their university because they did not complete the enrolment procedure for visa-related reasons, can apply for 2024/25 benefits as first year students.

### Merit requirements

In order to get the second instalment of scholarship, students must **achieve and register at least 20 credits within 10 August 2025**. In that case, the second instalment will be paid in Dec. 2025 but it is possible to get it earlier if you reach the merit requirement earlier and submit the information to EDISU: for more info, find the section "Payments" of this booklet.

Students who do not achieve the merit requirements described above **can maintain the first instalment** of scholarship (and keep the amount of the accommodation service) if they **achieve and register at least 20 credits within 30 November 2025**. Otherwise, students must return the first installment of the scholarship and an amount equal to the used accommodation service (€ 8,18 per day).

In order to meet those merit requirements, students cannot consider the following kinds of credits:

1. Credits from unfulfilled academic requirements.
2. Credits from exams passed but not registered.
3. Credits from single courses passed but not recognized.
4. Credits from exams exceeding the study plan ("sovranumerari").
5. Credits from the 24 CFUs teacher habilitation course.
6. Credits recognized from a foreign career.

#### Career credit recognition from single courses, or previous academic careers<sup>20</sup>

Students who obtain

- a) an **academic career abbreviation**, because they applied for the recognition of credits or degrees achieved abroad,
  - b) a **recognition of credits from single courses**,
  - c) a **recognition of credits from a previous academic career, after a "withdrawal from studies/forfeiture"**
- are considered as first or successive year according to the number of credits recognized, according to the following indications:

1. Bachelor's degree courses:
  - a. **0 to 24 credits**: first year;
  - b. **25 to 79 credits**: second year;
  - c. **80 to 134 credits**: third year;
  - d. **135 or more credits**: seventh semester.
2. Master degree courses:
  - a. **0 to 29 credits**: first year;
  - b. **30 to 79 credits**: second year;
  - c. **80 or more credits**: fifth semester.
3. Single cycle master degree courses
  - a. **0 to 24 credits**: first year;
  - b. **25 to 79 credits**: second year;
  - c. **80 to 134 credits**: third year;
  - d. **135 to 189 credits**: fourth year;
  - e. **190 to 244 credits**: fifth year;
  - f. **245 to 299 credits**: sixth year (or last semester, for 5 years courses);
  - g. **300 or more credits**: last semester (for 6 years courses).

Attention: the above-mentioned numbers of credits depend on the possibility to obtain the required amount in the course. If it is not possible to reach those amounts in your course within an academic year, please refer to the table A2 in the 2024/25 notice of competition (available also in our website in the scholarship section and in the homepage).

**EDISU will consider only the number of credits in the university database. If there is any difference between the amounts declared by the student and the one in the university database, students must refer to university, not to EDISU.**

Credits recognized for different reasons (career abbreviation, single courses, withdrawal from studies/forfeiture) are added for the definition of the year of enrolment.

Students who apply for the credits recognition before they apply for EDISU benefits must declare it through the dedicated procedure in section "University data" of the online application form.

If the academic career abbreviation is approved:

1. before the application's submission, students must declare it with the appropriate option available at section "University data" of the application;

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<sup>20</sup> Art. 9 Notice of Competition 24/25.



2. after the application's submission, but within 12 November 2024, students must submit the complaint on the online procedure within 12 November 2024,
3. after 12 November 2024, students must inform Edisu as soon as possible via ticketing. These students are considered as first year for the academic year 2024/2025, but they will be included in the right year from the next academic year 2025/2026 (academic year of enrolment backdated according to the number of credits recognized).

The abovementioned specification also applies to "early enrolment" starting from March 2024.

**Attention:** Students who applied for **career credit recognition from a foreign career** must achieve and register at least 20 credits in any case, within 10 August 2025 (in order to receive scholarship's second instalment) or within 30 November 2025 (in order to maintain just the first instalment). Differently, the benefits granted need to be reimbursed to Edisu.

Among the useful credits, it is possible to count only the ones achieved in the Piedmontese University, not the ones achieved abroad and recognized by the University after the career credit recognition's approval.

#### Transfers from other Italian universities or from other courses<sup>21</sup>

Students who make a transfer from another Italian university or from another course of the same university cannot apply as first year students but must apply as a successive year ones. In order to be eligible, the new university/course must recognize the number of credits required, according to the first year of enrollment.

For example, if a student enrolls in a Bachelor's degree in 2023/24 and then he/she decides to make a transfer, In the academic year 2024/25 he/she must apply for Edisu benefits as a second-year student; in order to be eligible, he/she must meet the merit requirements as well, i.e. he/she must achieve the minimum amount of credits required within 10 August 2024 and the minimum amount of credits required must be recognized by the new degree course after the transfer (see below, the *successive year* section).

#### New enrolment after withdraws ("*rinuncia agli studi*")

Students that withdrew from a previous career and enroll in a new one can apply for the EDISU scholarship only if they did not benefit from a scholarship related to the same year unless they return the scholarship amount they had won in that year. The deadline to return the amount is 12 November 2024.

For example, if you studied in a BA until the second year, benefitted from a scholarship for the first year only, withdrew and enrolled in a new BA, you cannot apply for the scholarship of the new first year but you can apply for the second year one.

**Attention:** before withdrawing, you should ask you university about the possibility to do that without applying for a new study visa.

#### Double enrolment: 20% scholarship increase

It is possible to enroll in two courses at the same time. In that case, students can get a 20% more on their scholarship amount (see the sections *scholarship* for the amount details).

If you are enrolled in two courses, you have to declare it during the online application, at the section "university data" or you can add the info later, by filling a complaint by within the deadline.

Basically, students can apply for the EDISU scholarship for the **main** course (which must be in Piemonte) and for the 20% increase for the **second** course (which can be both in Piemonte or in another Region): if the courses are both in Piemonte, you can choose which one can be the main one for the scholarship purpose.

The 20% increase will be paid with the second instalment of the scholarship and it can be maintained only if:

- the student meets the merit requirements **for the scholarship** (i.e 20 credits within 10 Aug. 2025 in the main course) and

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<sup>21</sup> Art. 14 par. 4 Notice of competition 24/25

- the student meets the merit requirements for the increase, which are 20 credits within 10 Aug. 2025 in the second course

If the student meets the merit requirements for the main course but not for the second one, he/she will maintain the scholarship without the 20% increase.

If the student meets the merit requirements only in the second course (not in the main one), he/she will lose both the scholarship and the increase.

See the section "*payments*" for more details.

If both courses are in Piemonte but one is as a successive year and the other is a first year, **you must choose the successive year course as the main one for the scholarship purpose.**

If you are in a successive year of the second course, you cannot use the bonus to meet the merit requirements for the 20% increase (see below)

## SUCCESSIVE YEARS<sup>22</sup>

We remind you that the 7<sup>th</sup> semester + 1<sup>st</sup> year of Master's application is no longer available.

You can apply either for the 7<sup>th</sup> semester of Bachelor's degree or for the 1<sup>st</sup> year of Master's degree.

If you submit the EDISU application for the first year of Master's degree but you change your mind, you can change the application into the 7<sup>th</sup> semester of Bachelor's degree by submitting a web adjustment by the online application deadline or an online complaint **within 12 November 2024 at noon.**

**Attention:** If you get your bachelor's degree within 30 Sep. 2024, you **cannot** apply for the 7<sup>th</sup> semester scholarship but you can apply for the degree award (see the website [www.edisu.piemonte.it](http://www.edisu.piemonte.it)).

If you submit the EDISU application for the 7<sup>th</sup> semester of Bachelor's degree but you change your mind, you can change the application into the first year of Master's degree by submitting a web adjustment by the online application deadline or an online complaint **within 12 November 2024 at noon.** In order to be eligible for the 1<sup>st</sup> year of Master's benefits, you must also enroll by 30 Nov. 2024; if you do not, you will be suspended in the definitive ranking list and you have time to enroll until 4 Apr. 2025, as specified below.

If you do not enroll in the Master at all (by 4 Apr. 2025), EDISU will evaluate the possibility to convert your application into the 7<sup>th</sup> semester one.

**Attention:** if you confirm the economic data to apply for the 7<sup>th</sup> semester of bachelor's degree and then you decide to convert your application for the 1<sup>st</sup> year of Master's, you cannot maintain the economic data confirmation but you must submit new consular documents by the deadlines specified in the section "application" of this booklet.

## Merit requirements

Successive year students, including further semesters, must have achieved and registered the credits specified in the following tables within 10 August 2024.

The confirmation for merit application allows students who meet the related requirements to confirm the benefits by being set in a priority ranking list.

**To confirm the benefits, students must have been winners of Edisu Scholarship in the a. y. 2024/2025-2023/2024?**

Both students who were assigned an accommodation in 2023/24, the ones who applied for delayed check-in in 2023/24 and the ones still set in the 2023/24 scrolling ranking list, not assigned at 30 June 2024, who got

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<sup>22</sup> Art 15 Notice of Competition 24/25.

the commuter scholarship amount because they did not submit the declaration of house rental, can submit the accommodation application as benefit confirmation for merit.

#### BACHELOR'S DEGREE, FULL-TIME

Year of first enrolment	Required credits within 10 August 2024 according to the type of application	
	STANDARD APPLICATION	BENEFITS CONFIRMATION FOR MERIT
2023/24	<b>***</b>	35
2022/23		90
2020/21 (extra semester)		150

#### BACHELOR'S DEGREE, PART-TIME

Year of first enrolment	Required credits within 10 August 2024	
	STANDARD APPLICATION	
2023/24	16	
2022/23	52	

#### 5 YEARS SYNGLE CYCLE MASTER DEGREE, FULL-TIME

Year of first enrolment	Required credits within 10 August 2024 according to the type of application	
	STANDARD APPLICATION	BENEFITS CONFIRMATION FOR MERIT
2023/24	<b>***</b>	35
2022/23		90
2021/22		150
2020/21		210
2019/20 (extra semester)		270

#### 5 YEARS SYNGLE CYCLE MASTER DEGREE, PART-TIME

Year of first enrolment	Required credits within 10 August 2024	
	STANDARD APPLICATION	
2023/24	16	
2022/23	52	
2021/22	88	
2020/21	124	

#### 6 YEARS SYNGLE CYCLE'S MASTER DEGREE, FULL-TIME

Year of first enrolment	Required credits within 10 August 2024 according to the type of application	
	STANDARD APPLICATION	BENEFITS CONFIRMATION FOR MERIT
2023/24	<b>***</b>	35
2022/23		90
2021/22		150
2020/21		210
2019/20		270
2018/19(extra semester)		330

#### 6 YEARS SYNGLE CYCLE MASTER DEGREE, PART-TIME

Year of first enrolment	Required credits within 10 August 2024	
	STANDARD APPLICATION	
2023/24	16	
2022/23	52	
2021/22	88	

2020/21	124
2019/20	160

#### MASTER'S DEGREE, FULL-TIME

Year of first enrolment	Required credits within 10 August 2024 according to the type of application	
	STANDARD APPLICATION	BENEFITS CONFIRMATION FOR MERIT
2023/24	***	40
2022/23 (extra semester)		90

#### MASTER'S DEGREE, PART-TIME

Year of first enrolment	Required credits within 10 August 2024	
	STANDARD APPLICATION	
2023/24	18	

**\*\*\* Attention:** the standard application merit requirements differ according to the course you are enrolled in. You can find the table with the details in our notice of competition (table A2) or in our website in the section Scholarship and in the homepage

Students cannot consider the following credits for the purpose of the benefits' application:

1. Credits from unfulfilled academic requirements.
2. Credits from exams passed but not registered.
3. Credits from single courses passed but not recognized.
4. Credits from exams exceeding the study plan ("sovranumerari").
5. Credits from the 24 CFUs teacher habilitation course

Differently from first year students, successive year students do not need to meet any merit requirement during the 2024/25 academic year in order to maintain 2024/25 scholarship but they cannot withdraw their enrollment during the a. y 2024/25, otherwise they have to return the scholarship.

#### Bonus<sup>23</sup>

Bonus credits are credits automatically gathered by students during their University career and they can be used to achieve the merit required to apply for Edisu benefits.

Bonus credits are gathered starting from the first year of enrolment in a bachelor's degree or in a single cycle master's degree in Italy as specified below:

##### Full-time students:

- 5 bonus credits: to apply for the second year;
- 12 bonus credits: to apply for the third year;
- 15 bonus credits: to apply for years following the third.

##### Part – time students:

- 3 bonus credits: to apply for the second year;
- 6 bonus credits: to apply for the third year;
- 9 bonus credits: to apply for the successive year after the third one (Single Cycle Master's degree students)

When a student uses a certain amount of bonus, he/she can no longer use it in the following years.

<sup>23</sup> Art. 15 par. 3 Notice of competition 24/25

If students use some of their bonus credits, they cannot gather more bonus credits during the rest of the University career.

If students have bonus credits left, they can use them in the following years (also during the master's degree).

For instance, to apply for the 3<sup>rd</sup> year benefits (full-time), a student uses 10 bonus credits (out of 12 available). He/she will no longer be able to use again the 10 bonus credits in the following years but he/she will have 2 bonus credits left.

**Master's degree students who got their Bachelor's abroad** have 15 bonus credits. Every time they use them, they are reduced as described above. There is no possibility to gather more bonus credits during the Master's degree career.

**Master's degree part-time students** can use at most 9 bonus credits from their Bachelor's career even if they got their Bachelor's with a full-time enrolment and they have more than 9 bonus credits left.

The bonus cannot be used to reach the merit requirements for the second course in case of double enrolment.

### Career credit recognition from single courses, or previous academic careers<sup>24</sup>

Students who obtain

- a) A **career credit recognition**, because they applied for the recognition of credits or degrees achieved abroad,
- b) a **recognition of credits of single courses**,
- c) a **recognition of credits for forfeited or withdrawn students**

are considered as first or successive year according to the number of credits recognized by their universities.

1. Bachelor degree courses:
  - a. **0 to 24 credits**: no modification;
  - b. **25 to 79 credits**: backdated of one year;
  - c. **80 to 134 credits**: backdated of two years;
  - d. **135 or more credits**: backdated of three years.
2. Master degree courses:
  - a. **0 to 29 credits**: no modification;
  - b. **30 to 79 credits**: backdated of one year;
  - c. **80 or more credits**: backdated of two years.
3. Single cycle master degree courses
  - a. **0 to 24 credits**: no modification;
  - b. **25 to 79 credits**: backdated of one year;
  - c. **80 to 134 credits**: backdated of two years;
  - d. **135 to 189 credits**: backdated of three years;
  - e. **190 to 244 credits**: backdated of four years;
  - f. **245 to 299 credits**: backdated of five years;
  - g. **300 or more credits**: backdated of six years.

Attention: the above-mentioned numbers of credits depend on the possibility to obtain the required amount in the course. If it is not possible to reach those amounts in your course within an academic year, please refer to the **table A2 in the 2024/25 notice of competition** (available also in our website in the section Scholarship and in the homepage).

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<sup>24</sup> Art. 15 par. 5 Notice of Competition 24/25

EDISU will consider only the amount of credits in the university database. If there is any difference between the amounts declared by the student and the one in the university database, students must refer to university, not to EDISU.

Credits recognized for different reasons (career abbreviation, single courses, withdrawal from studies/forfeiture) are added for the definition of the year of enrolment.

**Students who apply for the credits recognition before they apply for EDISU benefits must declare it through the dedicated procedure in section "University data" of the online application form.**

If the academic career abbreviation is approved:

1. before the application's submission, students must declare it with the appropriate option available at section "University data" of the application;
2. after the application's submission, but within 12 November 2024, students must submit the online complaint procedure within 12 November 2024 (at noon),
3. after 12 November 2024, students must inform Edisu as soon as possible via ticketing, These students are considered as first year for the academic year 2024/25, but they will be included in the right year from the next academic year 2024/25 (academic year of enrolment backdated according to the number of credits recognized).

The abovementioned specification also applies to "early enrolment" starting from March 2024.

If the student did not pass any exam in Italy, the score will be calculated with the ECTS weighted average, level C, provided for the attended course, by the university.

**Attention:** Students who enroll in a Piemonte's university in 2024/25 and applied for **career credit recognition from a foreign career must achieve and register at least 20 credits in any case, within 10 August 2025** (in order to receive scholarship's second instalment) or within 30 November 2025 (in order to maintain just the first instalment). Differently, the benefits granted need to be reimbursed to Edisu.

Among the useful credits, it is possible to count only the ones achieved in the Piemonte's University, not the ones achieved abroad and recognized by the University after the career credit recognition's approval.

#### Transfers from other Italian universities or from other courses<sup>25</sup>

**Students who make a transfer from another Italian university or from another course of the same university cannot apply as first year students but must apply as successive year ones. In order to be eligible, the new university/course must recognize the amount of credits required, according to the first year of enrollment.**

For example, if a student enrolls in a Bachelor's degree in 2023/24 and then he/she decides to make a transfer, In the academic year 2024/25 he/she must apply for Edisu benefits as a second-year student; in order to be eligible, he/she must meet the merit requirements as well, i.e. he/she must achieve the minimum amount of credits required within 10 August 2025 and the minimum amount of credits required must be recognized by the new degree course after the transfer.

Students must declare that they have the credits recognized (or they are waiting for the recognition) by application or by complaint (if they know that after the 12 Nov. 2024, scholarship complaints deadline, they must open a ticket).

The credit recognition must be completed by **30 Nov. 2024**; students who get the credits recognition later will be suspended in the definitive ranking list of 16 Dec. 2023 and can be set in the definitive ranking list on 30 Apr. 2025 if they **get the credit recognition within 4 Apr. 2025**. Being winner in that ranking list depends on the availability of funds.

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<sup>25</sup> Art. 15 par. 4 Notice of competition 24/25

### New enrolment after withdraw ("rinuncia agli studi")

Students that withdrew from a previous career and enroll in a new one can apply for the EDISU scholarship only if they did not benefit from a scholarship related to the same year unless they return the scholarship amount they had won in that year. The deadline to return the amount is 12 November 2024.

For example, if you studied in a BA until the second year, benefitted from a scholarship for the first year only, withdrew and enrolled in a new BA, you cannot apply for the scholarship of the new first year but you can apply for the second year one.

**Attention:** before withdrawing, you should ask your university about the possibility to do that without applying for a new study visa.

### Double enrolment: 20% scholarship increase

It is possible to enroll in two courses at the same time. In that case, students can get a 20% more on their scholarship amount (see the sections *scholarship* for the amount details).

If you are enrolled in two courses, you have to declare it during the online application, at the section "university data" or you can add the info later, by filling a complaint by within the deadline.

Basically, students can apply for the EDISU scholarship for the **main** course (which must be in Piemonte) and for the 20% increase for the **second** course (in Piemonte or another Region): if the courses are both in Piemonte, you can choose which one can be the main one for the scholarship purpose.

If both courses are in Piemonte but one is as a successive year and the other is a first year, **you must choose the successive year course as the main one for the scholarship purpose.**

If you are in a successive year of the second course, you cannot use the bonus to meet the merit requirements for the 20% increase.

See the section *payments* for the details about the increase payment.

## APPLICATION

International students whose families reside in Italy must apply following the same procedures required for the Italian students<sup>26</sup>

Otherwise, International students whose families reside abroad must apply with the following instructions, according to the citizenship; if the student has multiple citizenships, he/she must apply for EDISU benefits with the same citizenship he/she chose for the enrollment in the university.

### EU students and students with the Italian citizenship with family living abroad<sup>27</sup>

EU students (**also students with the Italian citizenship**) whose families reside abroad must submit their application strictly following these steps: otherwise, they will be excluded from the competition.

#### 1. Step 1: Application online

Students must submit their application online first with the following procedures:

##### a. Students without the SPID or CIE

These students must:

1. **register to EDISU Online Services with a Temporary Login Code 2024/25<sup>28</sup>**: if the student does not have the Italian tax code yet, he/she has to calculate it autonomously using one of the calculators available online. This will be a temporary tax code **valid for the EDISU application only**.
2. fill out the application form;

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<sup>26</sup> Art. 7 Notice of Competition 24/25.

<sup>27</sup> Art. 31 par. 2 Notice of Competition 24/25.

<sup>28</sup> For information about Temporary Login Code 2024/25, find the "online services" section of our website.

3. print the application form;
4. sign the application form;
5. attach the following documents in PDF:
  - a) Application form, signed by the student;
  - b) Front/back copy of a valid ID document, in black and white, scanned on a single sheet;
  - c) **Underage students** must submit also a copy of the authorization form with the signature of one of his/her parents. Students can download the form from the website [www.edisu.piemonte.it](http://www.edisu.piemonte.it) at the section Data> Forms> Scholarship> Form\_minorenne. It is possible to attach it together with the ID or to send it by ticket, after the application submission.

**b. Students who already have the SPID or CIE<sup>29</sup>**

These students must:

1. access to EDISU Online Services and fill out the application form;
2. transmit the application online.

• **Deadline for the online application: 3 September 2024 at noon (Italian time)**

**2. Step 2: Submission of the documents by the online upload procedure**

Students must submit the documents listed below by the online procedure he/she finds in the application and within the deadline specified above (3 Sep. 2024 at noon, Italian time). The documents are:

- a. **the consular documents about the family composition, incomes and assets.** It is mandatory to attach both the original language version and the translation into Italian;
- b. The official tax code (issued by the Italian embassy in their country or by the *Agenzia delle entrate*).

Students can attach up to 5 files: the files must be in a readable .PDF format and each file must contain the whole documentation of a specific type required (e.g. one file with all the pages of the family composition documents in original language and in Italian, another with the all income of the family members and so on...).

**If students cannot meet the above-mentioned deadlines**, he/she will be excluded from the provisional ranking lists. He/she can be set in the definitive ranking lists if he/she submits the required and correct documents within the complaints deadlines **by the complaint online procedure** (see the section CONSULAR DOCUMENTS ASSESSMENTS AND INTEGRATION).

**Warning:** the evaluation of the documents not uploaded within the 3 Sep. 2024 will not be published in the provisional ranking lists. If you submit the documents after 3 Sep. 2024 but within the complaint deadlines, the evaluation will be published in the definitive ranking list directly, **without possibility to submit any further complaint.**

### Non-EU students with family living abroad<sup>30</sup>

Non-EU students whose families reside abroad must submit their application strictly following these steps: otherwise, they will be excluded from the competition.

**1. Step 1: Application online**

Students must submit their application online first with the following procedures:

**a. Students who already have the SPID or CIE<sup>31</sup>**

These students must:

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<sup>29</sup> We remind that all the students with "residenza anagrafica" in Italy must get a SPID or CIE code; if students do not have "residenza anagrafica" in Italy, it will be possible to apply every year for a new Edisu Temporary Login Code. For more information, find the "online services" section of our website.

<sup>30</sup> Art. 31 par. 1 Notice of competition 24/25

<sup>31</sup> We remind that all the students with "residenza anagrafica" in Italy must get a SPID or CIE; if students do not have "residenza anagrafica" in Italy, it will be possible to apply every year for a new Edisu Temporary Login Code. For more information, find the "online services" section of our website.



1. access to EDISU Online Services and fill out the application form;
2. transmit the application online.

**b. Students without the SPID or CIE**

These students must:

1. **register to EDISU Online Services with a Temporary Login Code 2024/25<sup>32</sup>**; if the student does not have the Italian tax code yet, he/she has to calculate it autonomously using one of the calculators available online. This will be a temporary tax code **valid for the EDISU application only**.
2. fill out the application form;
3. print the application form;
4. sign the application form;
5. attach the following documents in PDF:
  - a) Application form, signed by the student;
  - b) Copy of the passport main page and signature page, in black and white, scanned on a single sheet;
6. Transmit the application and the documents exclusively online within the deadline at noon.

Attachments different from .PDF format are not accepted (e.g. JPG,BTM) even in case the extension of the file has been converted (e.g. from .DOC into .PDF) and even if the transmission results successful.

In case the student is going to attach a file which is not in .PDF format, the file will result as damaged, hence unreadable. Therefore, the application is not acceptable.

The document needs to be entirely scanned, signature and each other part must be readable. Unreadable images must not be uploaded (e.g. thumbnails or distorted images).

The identity document must be the passport, main and signature pages. All files need to be correctly saved as .PDF and their dimension must not exceed 1 MB.

- **Deadline for the online application: 3 September 2024 at noon (Italian time)**

**2. Step 2: Submission of the documents by post mail.**

Successive year students who can confirm the previous year economic data (see pp. 9-10) will find the related option in the online application directly: they do not need to submit any documents as described below.

Students who cannot confirm the previous year economic data (see pp. 9-10) must submit to EDISU, **after the online application submission** (step 1):

- a. **consular documents about the family composition, incomes and assets**. It is mandatory to attach both the original language version and the original translation into Italian. Photocopies are not acceptable;
- b. **copy of the passport**;
- c. **official tax code (issued by the Italian embassy in their country or Agenzia delle entrate)**;
- d. **Underage students** must submit also a copy of the authorization form with the signature of one of his/her parents. Students can download the form from the website [www.edisu.piemonte.it](http://www.edisu.piemonte.it) at the section Data> Forms> Scholarship> Form\_minorenne.

**The documents must be submitted only by post mail** (courier with proof of receipt or, for Italian posts only, *raccomandata con ricevuta di ritorno*) writing on the folder SURNAME and NAME of the student (in this order) and "D.C. a.a. 2024/2025", addressed to the following address:  
*EDISU PIEMONTE, Via Madama Cristina 83, 10126, TORINO, Italy.*

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<sup>32</sup> For information about Temporary Login Code 2024/25, find the "online services" section of our website.

**Warning:** each student has to send her/his own documents, it is not possible to send different students' documents with a single shipment. The only acceptable exception is the one concerning students that are the each other's siblings.

The documents must arrive to EDISU by the:

- **3 September 2024** for the scholarship and accommodation application
- **26 September 2024** for the scholarship only application

If students cannot meet the above-mentioned deadlines, he/she will be excluded from the provisional ranking lists. He/she can be set in the definitive ranking lists if the required documents arrive to EDISU within the complaints deadlines (see the section CONSULAR DOCUMENTS ASSESSMENTS AND INTEGRATION).

**Warning:** the evaluation of the documents that do not arrive by 3 September 2024 (scholarship and accommodation application) or 26 September 2024 (scholarship only application) will not be published in the provisional ranking lists. If you submit the documents after those deadlines but within the complaint deadlines, the evaluation will be published in the definitive ranking lists directly, **without possibility to submit any further complaint**.

### Visa delay

First year students that apply for the accommodation and need a study visa for the 2024/25 enrollment must declare this condition during the online application. If they miss the accommodation complaint deadline but submit all the required documents within 12 Nov. 2024 and enroll in the university within 30 Nov. 2024, they will be excluded in the accommodation definitive ranking list on 20 Sep. 2024 but will be set in the definitive accommodation scrolling ranking list on 16 Dec. 2024.

Students are invited to submit the required documents all together in one time, in order to avoid confusion during the completion of the application.

### Confirmation receipts

After the transmission of the online application, students will receive a confirmation receipt that is an email with subject "**Acquisizione dati via web**" (web acquisition of the data). A second confirmation receipt with subject "**Ricezione pratica**" (reception of the application) will be sent after the recovery of the application in Edisu's database. The application can be considered successfully submitted only if the student receives both emails.

Students whose family resides partially in Italy and therefore provide the ISEE protocol number or DSU protocol number during the compilation phase, will receive a third email with subject "**Ricevuta dati INPS**" (INPS data receipt) **within 48 working hours from the reception of the second email**. This receipt contains all the data recovered from INPS database by Edisu. In case Edisu fails to recover any valid ISEE, the reason for invalidity will be specified. Students whose family resides completely abroad (and therefore submit the ISEE Parificato certificate only) will NOT receive the third email with subject "**Ricevuta dati INPS**".

## MODIFICATION, COMPLAINTS, RENOUNCE

After the transmission online of the application, students can change their data with a modification or a complaint, otherwise they can waive their benefits.

### Modification<sup>33</sup>

Students can modify their application exclusively online within the deadlines at noon, with the specific procedures available on their personal pages of Edisu Online Services.

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<sup>33</sup> Art. 7 par. 5 Notice of Competition 24/25

1. **“Data modification”**. This option makes it possible to change the data declared in the application. Four categories of data are available: “Residence/domicile”, “Scholastic data”, “Merit requirements”, “Economic data” “Second course”. The form has to be filled out exclusively with the data to be modified. Data belonging to different categories require separate transmissions, one for each category.
2. **“Add accommodation service application”**: for non-resident students who applied just for the scholarship.
3. **“Delete the accommodation service application”**: for non-resident students who applied for scholarship and accommodation, but do not want to apply anymore for the accommodation: in this way it will be possible to maintain the scholarship’s amount for non-resident students<sup>34</sup>.

The modification is correctly transmitted if and only if, after the transmission, two mails are sent to the student (the first with the category of modification, the second with object “Data modification receipt”). The outcome of the modification will be available with the publication of the provisional classification list.

## Complaints<sup>35</sup>

After the deadlines for the submission of the application, students can change their data with a complaint, exclusively online, with the specific procedure available on their personal pages of Edisu Online Services. Complaints must be submitted after the publication of the provisional ranking lists, during the complaint period, within the timeframe specified at section “Ranking list”. Both eligible and excluded students can make a complaint, and excluded students must consider all the exclusion causes. Six categories of complaint are available: “Completion of the enrolment”, “University data”, “Merit requirements” “Second course” (if required within the application deadline), “Economic data”, “Pending financial obligations with Edisu”, “Other”. Students must select a category, fill out the form exclusively with the data to be modified and transmit it online. Students who have to make complaints belonging to different categories must transmit a complaint for each category. The complaint can be considered as successfully transmitted only if, after the transmission, the student receives two emails (the first one stating the category of complaint, the second one with subject “Complaint receipt”). The outcome of the complaint will be available at the same time of the publication of the definitive ranking list.

**The complaint for “Renounce of accommodation service” allows students to maintain the scholarship’s amount for non-resident students.** It is possible to maintain this amount only if the student results as “winner” of the **Scholarship**, and provides a house rental contract.

## Renounce<sup>36</sup>

From **6 September 2024** students can renounce their benefits exclusively online, with the specific procedure available on their personal pages of Edisu Online Services. Students who applied for scholarship and accommodation can renounce the accommodation and maintain the scholarship, but if they renounce the scholarship, they are obliged to give up the accommodation as well. Students hosted in an EDISU residence who renounce the accommodation must return an amount of money equal to the value of the accommodation enjoyed. The renounce is correctly transmitted only if, after the transmission, the student receives two emails (the first one with subject “Benefits renounce 2024/25, the second one with subject “Renounce receipt”). The outcome of the renounce will be notified by email.

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<sup>34</sup> Art. 8 par. 1.2 Notice of Competition 24/25.

<sup>35</sup> Art. 7 par. 6 Notice of Competition 24/25.

<sup>36</sup> Art. 7 par. 7 Notice of Competition 24/25.

## DEADLINES

### Single deadline of the online application for all kinds of students<sup>37</sup>

**3 September 2024**  
**at noon** (12.00), Italian time

The online application must be transmitted within the deadline at noon (Italian time): after that, the procedure is automatically deactivated and the countdown is set at zero. **It is not possible to apply after the deadline at noon, even if the reason for the delay is independent from the applicants' will** (e.g. internet connection/computer problems).

### Documents submission deadlines

The documents submission deadlines change according to the citizenship of the students, the year of enrollment and the type of the application. Find the table down here to find your deadline.

**Attention:** The consular documents must arrive to EDISU within the deadlines specified below; the evaluation of the documents that do not arrive by those deadlines will not be published in the provisional ranking lists but, if you submit the documents by the complaints deadlines, it will be in the definitive ones, without the possibility to complain.

	FIRST YEAR	SUCCESSIVE YEAR (That cannot confirm the previous year economic data)
EU/Italian students	3 September 2024	3 September 2024
Non-EU students accommodation and scholarship application	3 September 2024	3 September 2024
Non-EU students scholarship only application	26 September 2024	26 September 2024

<sup>37</sup> Art. 10 par. 2, art. 16 par. 2 Notice of Competition 24/25.

## CONSULAR DOCUMENTS ASSESMENT AND INTEGRATION<sup>38</sup>

### Consular documents assessment

EDISU will check the consular documents submitted by students and will notify the accuracy of the documentation according to the type of the submission:

- **Submission by courier or *raccomandata con ricevuta di ritorno* (non-EU students)**

EDISU will send an email to the address he/she wrote in the application EDISU to notify that the documents arrived to our office: **if you send the documents with a tracking system, it may not correspond to the timing of our notification.**

The evaluation outcomes **will be published together with the provisional ranking lists in the evaluation panel within your personal account of the EDISU website.**

If there are problems with your documents or some missing documents, it will be notified and explained in the evaluation panel and you can integrate by submitting new documents (by post, as per the step 2 of the application) that must arrive by the deadlines specified in the table below.

**Attention:** the evaluation of the documents that do not arrive by the deadlines at p. 28 will not be published with the provisional ranking lists but, if you submit the documents by the complaints deadlines, it will be in the definitive ones, without the possibility to complain. Therefore, we suggest you submit the documents in advance so you can have a provisional feedback.

**Warning:** it is not possible to return the documents submitted to EDISU unless students withdraw the EDISU benefits.

- **Submission by the online upload procedure (EU students and students with Italian citizenship)**

The evaluation outcomes **will be published together with the provisional ranking lists in the evaluation panel within your personal account of the EDISU website.**

If there are problems with your documents or some missing documents, it will be notified and explained in the evaluation panel and you can integrate by uploading new documents with the online complaint procedure.

**Attention:** the evaluation of the documents that do not arrive by the deadlines at p. 28 will not be published with the provisional ranking lists but, if you submit the documents by the complaints deadlines, it will be in the definitive ones, without the possibility to complain. Therefore, we suggest you submit the documents in advance so you can have a provisional feedback.

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<sup>38</sup> Art. 31 par. 3 notice of competition 24/25.

## Integration of consular documents

If EDISU notifies the students about a lack of documentation, he/she can integrate the documents within a certain deadline. The deadlines change according to the citizenship, the year of enrollment and the type of application of the student. Find the following table to check your case:

**Attention:** The consular documents must arrive to EDISU within the deadlines specified in the table below.

	FIRST YEAR Bachelor's and Single Cycle Master's courses	FIRST YEAR Master's courses	SUCCESSIVE YEAR (That cannot confirm the previous year economic data)
EU/Italian students accommodation and scholarship application (integration by online complaint procedure)	16 Sep. 2024		16 Sep. 2024
EU/Italian students scholarship only application (integration by online complaint procedure)	29 Oct. 2024 (to be set in the 8 Nov. definitive ranking list) or 12 Nov. 2024	12 Nov. 2024	12 Nov. 2024
Non-EU students accommodation and scholarship application (documents integration by post mail)	16 Sep. 2024 <sup>39</sup>		16 Sep. 2024
Non-EU students scholarship only application (documents integration by post mail)	29 Oct. 2024 (to be set in the 8 Nov. definitive ranking list) or 12 Nov. 2024	12 Nov. 2024	12 Nov. 2024

<sup>39</sup> Students that need a study visa for the 2024/25 enrolment and miss the 16 Sep. deadline can be set in the accommodation scrolling ranking list on 16 Dec. 2024 if they submit all the required documents within 12 Nov. 2024 and enroll in the university within 30 Nov. 2024.

## RANKING LISTS<sup>40</sup>

After the application submission, students can know their results checking the **ranking lists** on their personal pages of EDISU Online Services.

For every benefit, first EDISU publishes **a provisional ranking list, then a definitive one.**

1. In the **provisional** ranking lists, there **are 2 kinds of outcome.**
  - a. **ELIGIBLE:** these students meet the requirements, so they just have to wait for the publication of the definitive classification lists.
  - b. **EXCLUDED:** these students do not meet the requirements or they make some mistakes on their application forms, so they have to make a complaint.
  
2. In the **definitive** ranking lists, there are **4 kinds of outcome.**
  - a. **WINNER:** these students meet the requirements and obtain the benefit.
  - b. **ELIGIBLE:** these students meet the requirements, but they cannot obtain the benefit because of the exhaustion of the available resources.
  - c. **SUSPENDED:** this is for first year students who did not complete the enrolment by 30 Nov. 2024 and for successive year students who do not meet the merit requirements on 30 Nov. 2024 because of a pending credit recognition.
  - d. **EXCLUDED:** these students do not meet the requirements or they did not make a complaint after the exclusion from the provisional classification list, so they cannot obtain the benefit.

The **ranking lists** are published in the **following dates.**

### 1. Accommodation service

	PROVISIONAL RANKING LIST	COMPLAINTS	DEFINITIVE RANKING LISTS
First years and Successive years	11 September 2024 at noon	From 11 to 16 September 2024 at noon	23 September 2024 at noon

First year non-EU students who apply for the accommodation and **need a study visa for the 2024/25 enrolment** who miss the 16 Sep. 2024 deadline but submit all the required documents within 12 Nov. 2024 and enroll in the university within 30 Nov. 2024 will be excluded in the accommodation definitive ranking list on 23 Sep. 2024 but will be set in the definitive accommodation scrolling ranking list on 16 Dec. 2024.

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<sup>40</sup> Art. 12 (first years) and 17 (successive years) Notice of Competition 24/25.

## 2. Scholarship

	PROVISIONAL RANKING LIST	COMPLAINTS	DEFINITIVE RANKING LISTS
First years of Bachelor's and Single Cycle Master's degree*	22 October 2024 at noon	From 22 October to 29 October 2024 at noon	8 November 2024 at noon
First years of Master's degree and Successive years	22 October 2024 at noon	From 22 October to 12 November 2024 at noon	16 December 2024** at noon

\* Students who submit all the required documents within 29 Oct. 2024 and enrol in their university within 31 Oct. 2024 can be set in **the definitive ranking list of 8 Nov. 2024** in order to get the first instalment payment earlier (see the section "Payments" of this booklet); otherwise, they can be set in the definitive ranking list of 16 Dec. 2024 if they submit all the required documents by 12 Nov. 2024 and enrol in their university by 30 Nov. 2024.

**Attention:** students enrolled in First years of Bachelor's and Single Cycle Master's degree who do not complete the documentation or do not enrol by the above-mentioned deadlines will not see any result in the 8 Nov. ranking list (nor EXCLUDED result).

However, they will be able to see the evaluation of their consular documents updated at 29 Oct. 2024.

\*\* If students are SUSPENDED in the 16 Dec. 2024 definitive ranking list, they can be set in new ranking lists (for scholarship only) **if they enrol** (first year students) **or get the CFUs recognized** (successive year students) **within 4 April 2025**. The new ranking list will be published as follows:

PROVISIONAL RANKING LIST	COMPLAINTS	DEFINITIVE RANKING LIST
20 march 2025 at noon	From 20 march to 4 April 2025 at noon	30 April 2025 at noon

### Ranking list criteria

Scholarship amounts firstly are divided proportionally among the universities<sup>41</sup> and then they are shared as following:

- 15% for first year students (standard application)
- 85% for successive year students merit confirmation application, first year students merit confirmation application and successive year students standard application

#### First year students:

For first year students the ranking lists are divided by University and degree level (bachelor's degree, master's degree, single cycle master's degree), without considering the different departments.

Within each level the ranking list is sorted in increasing ISEE Universitario (or Parificato) values and in the event of equal values, the younger student comes first.

Regarding the accommodation service, its ranking lists are divided in the same way and at least one bed place is provided for each University.

<sup>41</sup> Art. 1 par. 4 Notice of Competition 24/25.



15% of the accommodations of first year students are reserved to Non-EU students, whose families reside in an Non-EU country enrolled in first years<sup>42</sup>.

Successive year students:

For successive year students, the ranking lists are sorted by the following priority order<sup>43</sup>:

- **Successive years confirmation for merit.** The ranking list is sorted in decreasing score order. In the event of equal scores, the student with a lower ISEE value comes first and in the event of equal values, the younger student comes first.
- **First year of master's degree confirmation for merit.** The ranking list is sorted in increasing ISEE Universitario (or Parificato) values and in the event of equal values, the younger student comes first.
- **Successive years standard application.** The ranking list is sorted in increasing ISEE Universitario (or Parificato) values and in the event of equal values, the younger student comes first.

Regarding the accommodation service, its ranking lists are divided in the same way and at least one bed place is provided for each University.

The **Merit score** is calculated by multiplying credits for marks of each exam you took and then by adding all the partials.

The **Ranking list score** is the score used to determine the position of the student in the ranking lists. It is obtained by multiplying merit score for number of years of enrolment decreased by a unit (e.g. for second year students, the ranking list score is the same of the merit one; for third year students, the ranking list score is the merit score divided for two, for seventh semester it will be divided for three and so on).

EDISU will consider the average of student's exams as the mark of the "idoneità" (i.e. exams without any marks). "Lode" is not considered for the score.

## ACCOMMODATION:

### ACCEPTANCE, EXPRESSION OF INTEREST, ASSIGNATION

After the publication of the accommodation's definitive ranking list on 23 Sep. 2024, students must accept it online or declare their interest.

#### Online acceptance (for winner students)<sup>44</sup>

Only winner students have to do the online acceptance. The procedure is available on the student's personal page of EDISU Online Services in the following period.

Winners, first years and successive years

From 23 to 25 September 2024 at noon

When compiling the acceptance procedure, students must select one of the following options:

1. I accept
2. I accept, with Option "Erasmus": Students have to specify the duration of the mobility project, comprised between 1 October 2024 and 30 September 2025 only. In any case, students will be assigned the accommodation.

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<sup>42</sup> Art. 1 par. 4 Notice of Competition 24/25.

<sup>43</sup> Art. 17 par. 1 Notice of competition 24/25.

<sup>44</sup> Art. 33 par. 1 Notice of Competition 24/25.

3. I accept, with Option “Renato Einaudi” (only for students who have won the accommodation service with the association “Renato Einaudi”)
4. I refuse

During the compilation of the acceptance procedure, students must rank all Edisu residences displayed according to their preferences.

In case of **Erasmus** it will be necessary to indicate the **dates related to the period of stay**, specifying the date of return: these dates **must be comprised between 1 October 2024 and 30 September 2025**. Periods preceding 1 October 2024 and following 30 September 2025 cannot be considered. Please note that period of stay abroad cannot be related to a mobility project for the academic year 2025/2026.

Students will be hosted in the residence when returned and they will get a monthly amount of 245,45€ for every month spent abroad (only for winners of scholarship; the payment will be included in the scholarship installments).

**If the mobility project lasts 8 months** or more (5 months for last semester students), students must submit the declaration of house rental (see the section “Declaration of house rental” of this booklet) in order to receive the scholarship amount comprehensive of the monetary value of the accommodation service.

In case of **Option Renato Einaudi**, it is not possible to be hosted in Edisu residences.

Furthermore, it is necessary to fill out any other field that is not already precompiled (personal data, residence permit or receipt of the application for residence permit,) and accept the related regulation: these steps are necessary to be assigned to an accommodation.

**The online acceptance can be considered as successfully transmitted only if the students receive the email message with the PDF attached.** This receipt is available in the Personal Page in Online Services, section “Receipts”.

If the student makes any mistakes, it will be possible to **fill out the “online modification of data”** within the deadlines to submit the acceptance. Only one modification is possible

Failure in compiling and transmitting the online acceptance within noon (12:00) on the day of expiry, is considered like a refusal of accommodation service: for this reason, students will be considered as “renouncer of accommodation” even if the failure in submission is due to reasons of force majeure (e.g. problems linked to internet connection or terminal in use).

Students **refusing the accommodation during the acceptance phase or failing to transmit the online procedure**, will be considered as “Commuter students” in order to **determine the scholarship’s amount**.

### Expression of interest (for eligible students)<sup>45</sup>

Students who result eligible in the accommodation definitive classification lists have to express their interest in an accommodation exclusively online. The expression of interest procedure is available on the student’s personal page of EDISU Online Services in the following period.

Eligible, first years and successive years

From 23 September to 25 September 2024 at noon

In the expression of interest, five options are available:

1. I’m interested;
2. I’m not interested;

<sup>45</sup> Art. 33 par. 2 Notice of Competition 24/25.

3. I'm interested with option "Erasmus" (for students who are going to attend an international mobility project. Students have to specify the duration of the mobility project, comprised between 1 October 2024 and 30 September 2025 only)<sup>46</sup>;
4. I'm interested with option "Collegio Renato Einaudi"<sup>47</sup>.

Students who select **the option "I'm interested"** or the **option "I'm interested with option Erasmus"** must rank all Edisu residences displayed inside the procedure, according to their preferences. They will be assigned with the accommodation in one of the residences still available, after all the winners have accepted first. Before the online transmission, inside the procedure it is necessary to fill out any other field that is not already precompiled (personal data, residence permit or receipt of the application for residence permit,) and accept the related regulation: these steps are necessary to be assigned to an accommodation.

Students selecting the option **"I'm not interested"** during the expression of interest phase or failing to compile and transmit the procedure, will be considered as **"Resident students"** in order to determine the scholarship's amount

The outcome of the expression of interest will be published on the student's personal page of EDISU Online Services on 30 September 2024.

### Accommodation assignment period<sup>48</sup>

Type of student	Assignment period
Successive years	From 4 October 2024 to 26 September 2025
Extra semesters	From 4 October 2024 to 31 March 2025
First years (bachelor's, master's, single cycle master's)	From 4 October 2024 to 26 September 2025**

Students **refusing the accommodation during the assignment phase** will be considered as **"Commuter students"** in order to determine the scholarship's amount.

**\*\*New provisions:** first year students that do not get 20 CFUs by 10 Aug. 2025 can re-enter the accommodation service in Sep. 2025. However, it is not guaranteed that the room/dorm will be the same.

If they do not reach the 20 CFUs by 30 Nov. 2025, they have to return the accommodation amount to EDISU (8,18 € per night).

### Delayed check-in

Students who get the assignation message for our accommodation and cannot check within the above-mentioned deadlines because of motivated reasons, can apply for a delayed check-in. They must send the form available in our website, fill it and send it to [assegnazioniresidenze@edisu-piemonte.it](mailto:assegnazioniresidenze@edisu-piemonte.it)

If the student does not show up at the date specified in the form, he/she will be considered as **renouncer** and he/she has to pay 8,18 € per day, counting from the assignment day until the date specified.

Students who cannot check in within the assigned date because:

<sup>46</sup> Art. 33 par. 4.1 Notice of Competition 24/25.

<sup>47</sup> Art. 33 par. 5 Notice of Competition 24/25.

<sup>48</sup> Art. 34 par. 4 Notice of Competition 24/25.

- apply for the first year of master's degree and are waiting for their Bachelor's graduation from other Italian universities or from other Piemonte university located in other cities than the city of their master's course;
- have health issues (supported by medical documentation);
- are attending a university-related course or internship in other cities for a short period (supported by documentation);
- cannot arrive to Italy by the assignment date

can have their accommodation reserved until 31 Dec. 2024, if they apply for the delayed check-in.

In that case, the deduction of the accommodation value out of the scholarship amount will be calculate starting from the assignment day, not from the check-in day.

### Scrolling ranking list during the academic year<sup>49</sup>

Students who declare their interest in an accommodation with the declaration of interest but who are not assigned will be included in the following scrolling ranking lists:

1. single ranking list for first year EU students, ordered by ISEE;
2. single ranking list for first year Extra - EU students, ordered by ISEE;
3. single ranking list of following year students, ordered by score.

EDISU will assign the accommodation to students in scrolling ranking list as soon as a room get available. As it depends on the availability of the rooms, it is possible that some students will not be assigned during the academic year.

If any accommodation will be available, our Residence Office will contact the student by email from [assegnazioniresidenze@edisu-piemonte.it](mailto:assegnazioniresidenze@edisu-piemonte.it). If students refuse the accommodation assigned from scrolling ranking list, they will **not** be considered "commuter students" for the scholarship amount if they submit the declaration of house rental contract within the deadlines<sup>50</sup>.

Students who refused the accommodation during the acceptance or the expression of interest or did not fill the procedure will run for the *commuter student* amount. They cannot submit the declaration of house rental contract anymore but they can ask to be set at the bottom of the scrolling ranking list.

First year non-EU students who need a study visa for the 2024/25 enrolment who miss the 16 Sep. 2024 deadline but submit all the required documents within 12 Nov. 2024 and enroll in the university within 30 Nov. 2024 will be set in the **definitive accommodation scrolling ranking list on 16 Dec. 2024.**

### Accommodation assignment<sup>51</sup>

Students who accept the accommodation properly will receive an email from [noreply@edisu-piemonte.it](mailto:noreply@edisu-piemonte.it), with full detail about the assignment.

<sup>49</sup> Art. 33 par. 3 Notice of Competition 24/25.

<sup>50</sup> Art. 33 par. 3.2 Notice of Competition 24/25.

<sup>51</sup> Art. 34 Notice of Competition 24/25.

## NON-RESIDENT STATUS – DECLARATION OF HOUSE RENTAL<sup>52</sup>

Students not hosted in any EDISU residence,

1. whose families reside abroad (in an EU or Non-EU country)
2. whose families reside in Italy, in a different municipality from the one in which their courses are located and that cannot be reached within 60 minutes by public transports

are considered as non-resident students **only if they declare a contract of house rental**. Otherwise, if they win the scholarship, they are going to receive the amount for commuter students. The length of the contract (or contracts if more than one) must cover at least 10 months of the academic year (the academic year lasts from 1 September 2024 to 30 September 2025 by convention), or 5 months for students applying for a further semester (between September 2024 and 31 March 2025).

The price of the rent does not matter: it is important that the accommodation is by payment and not for free.

The declaration of house rental is available in EDISU's personal page in Online Services, only during the timeframes listed below.

### SUBMISSION OF THE DECLARATION OF HOUSE RENTAL CONTRACT

<p>Bachelor's degree and Single Cycle Master's degree students that enroll in the university within 31 Oct. 2024.</p>	<p><b>From 22 October to 5 November 2024 at noon</b>            To be <i>non-resident</i> in the definitive ranking list of 8 Nov. 2024            (for students that are not in that ranking list, the procedure will be reopened from 8 Nov. 2024 until noon of 19 Nov. 2024)</p>
<p>First year (all kinds of course) and successive year students</p>	<p><b>From 22 October to 19 November 2024 at noon</b>            To be <i>non-resident</i> in the definitive ranking list of 16 Dec. 2024</p>
<p>First year and successive year students            SUSPENDED in the 13 Dec. 2024 ranking list</p>	<p><b>From 20 March to 10 April 2025 at noon</b>            To be <i>non-resident</i> in the definitive ranking list of 30 Apr. 2025</p> <p>Students who won the <i>commuter</i> amount in the ranking list of December can submit their contract in this timeframe in order to get their scholarship amount changed from the <i>commuter</i> into the <i>non-resident</i> one.</p> <p><b>Attention:</b> that is possible only if there is availability of funds.</p>

<sup>52</sup> Art. 8 Notice of Competition 24/25.

The declaration of house rental is correctly transmitted if and only if, after the transmission, the student receives a mail with object "Declaration of house rental".

During the filling out of the procedure, students must attach in .pdf format the related document (receipt or contract itself) and select one of these three options:

1. **House rental ("A titolo locativo"):** for students renting a room or a house. In that case, students have to **attach the receipt of registration of the contract in "Agenzia delle entrate"**. The length of the contract must cover at least 10 months of the academic year (the academic year **lasts from 1 September 2024 to 30 September 2025** by convention), or 5 months for students applying for a further semester (between September 2024 and 31 March 2025).
  - a. **It has to be regularly registered at the "Agenzia delle Entrate"**. It is responsibility of the student to be sure that the contract is registered by the landlord;
  - b. **The name of the has be shown on the contract.:** the contract can be also in name of one of the student's parents but they do not have to live with the student. If the student lives with a sibling and the contract is registered in the name of the sibling, the name of the student has to be included in the contract in any case.
  - c. The registration of the contract at the "Agenzia delle Entrate" has to be completed when the students fill the procedure since it is necessary to insert the identification number of the contract.
  - d. **The rent has to be located in the same municipality of the attended course, or in neighboring (bordering) municipalities** (you can find the list of the acceptable municipalities in our website [www.edisu.piemonte.it](http://www.edisu.piemonte.it)).
2. **College/dorm/social housing ("A diverso titolo oneroso, fruendo di un posto letto presso un collegio, convitto o pensionato"):** for students hosted in a college/dorm/social housing projects. In that case, students must **attach the contract itself or other kinds of receipt** (no need to register this kind of contracts in the "Agenzia delle entrate"). The length of the contract has to cover at least 10 months of the academic year (the academic year lasts **from 1 September 2024 to 30 September 2025** by convention), or 5 months for students applying for a further semester (between September 2024 and 31 March 2025).  
**The rent has to be located in the same municipality of the attended course, or in neighboring (bordering) municipalities** (you can find the list of the acceptable municipalities in our website [www.edisu.piemonte.it](http://www.edisu.piemonte.it)).
3. **International mobility ("A diverso titolo oneroso, all'estero nell'ambito di programma di mobilità internazionale"):** for students studying abroad for an international mobility project. In that case, students have to **attach the contract itself or other kinds of receipt** (no need to register this kind of contracts in the "Agenzia delle entrate").

#### Renewal or extension of the house rental contract

Students who submit a contract **that does not cover the length** required, included the contracts with automatic renewal ("*tacito rinnovo*") will run for the *commuter* amount of scholarship. When the contract expires (even if with "*tacito rinnovo*"), they have to send a new contract or the renewal by filling the procedure that will be reopened **from 20 March 2025 until noon of 10 April 2025**.

#### Change of the house rental contract.

Students that submitted a regular contract has to communicate any variations that may occur; they have to open a ticket with the data of the new contract within a month from the registration of the new contract. If they do not, they will get the *commuter* amount: if they already got the *non-resident* amount, they will have to return the difference to EDISU.

Indeed, EDISU checks the regularity of the house contracts for the *non-resident* students: if there are any doubts about the regularity, EDISU can suspend the payment of the second instalment and ask the students for further receipts, which must be registered in the student's name.

## PAYMENTS

The scholarship is paid in two instalments, via bank transfer on an Italian or SEPA bank account or prepaid card in the student's name. The IBAN code associated to the bank account or the prepaid card must be communicated with the online procedure available on the personal page of the student's EDISU Online Services.<sup>53</sup>

For **underage students**, it is not possible to pay the scholarship unless they have a **legal guardian** with an Italian or SEPA bank account and living in Italy (with "*residenza anagrafica*").

In this case, underage students must submit by **10 December 2024** a notary act (translated and legalized by the same procedures of the consular documents) in which one of his/her parents (or both):

- Declares the personal data of the legal guardian;
- Specifies the fiscal code and the IBAN of the legal guardian;
- Authorizes EDISU to pay the scholarship to the guardian's bank account;
- Attach a copy of the legal guardian's ID document

Otherwise, underage students must wait to turn 18 years old before getting the payment.

Attention: citizens of high-risk Countries (for terrorism financing and money laundering)<sup>54</sup> may have problems or delay with payments in **foreign SEPA** bank accounts. In those cases, informing EDISU about your domicile address in Italy is compulsory: until EDISU get the domicile address in Italy, it is not possible to go on with the payments of the scholarship instalments.

EDISU is not accountable for those problems or delay.

The payment will be arranged in the following periods.

### First years<sup>55</sup>

#### **First instalment (50% of the total amount)**

Students winner of scholarship receive the amount in two instalments.

The first instalment is paid automatically as follows:

	Bachelor's and Single Cycle Master's degree  Winners in the 8 Nov. 2024 Definitive ranking list	All the first year students  Winners in the 8 Nov. Definitive ranking list or in the 16 Dec. 2024 Definitive ranking list		Students suspended in the Dec. Ranking list  Winners in the 30 Apr. 2025 Definitive Ranking list
Deadline to submit the IBAN code	8 Nov. 2024	10 Dec. 2024	26 Mar. 2025	10 May 2025
Payment	20% of the total amount: From middle November 2024  30% of the total amount: From end December 2024	From the end of December 2024	From the end of March 2025	From the end of May 2025

<sup>53</sup> Art. 7 par. 3 Notice of Competition 24/25.

<sup>54</sup> The list of high risk Countries is available in the UE official website.

<sup>55</sup> Art. 13 Notice of Competition 24/25.

The **second instalment**, remaining 50% of total amount, is paid according to the achievement and submission of merit requirements indicated in the table below:

INSTALMENT	MERIT REQUIREMENTS	PAYMENT	SELF-CERTIFICATION OF MERIT
Second instalment, full (50%)	Minimum 20 credits within 31 May 2025	From the end of June 2025 (available in the bank account from mid-July)	Between 1 April and 4 June 2025 at noon
	Minimum 20 credits within 10 August 2025	From the end of November 2025 (available in the bank account from December)	Not required*

**20% increase for students with a double enrolment (for students enrolled in two courses)**

MERIT REQUIREMENTS	PAYMENT	SELF-CERTIFICATION OF MERIT
Minimum 20 credits within 31 May 2025 in the main course + Minimum 20 credits within 31 May 2025 in the second course (if <b>first</b> year enrolment in the second course)	From the end of June 2025 (available in the bank account from mid-July)	Between 1 April and 4 June 2025 at noon
Minimum 20 credits within 10 August 2025 in the main course + Minimum 20 credits within 10 August 2025 in the second course (if <b>first</b> year enrolment in the second course)	From the end of November 2025 (available in the bank account from December)	Not required*
Minimum 20 credits within 31 May 2025 in the main course + Credits required for the successive year application (if <b>successive</b> year enrolment in the second course)	From the end of June 2025 (available in the bank account from mid-July)	The merit requirements for the second course must be declared while filling the application
Minimum 20 credits within 10 August 2025 in the main course + Credits required for the successive year application (if <b>successive</b> year enrolment in the second course)	From the end of November 2025 (available in the bank account from December)	The merit requirements for the second course must be declared while filling the application

\*Filling out the self-certification of merit is still recommended, especially to students who are subjected to a career credits recognition process.

If students do not submit the IBAN by the deadlines in the table above, there will be further payments of first installment during the payment of the second one. However, **Failure to transmit the IBAN within 31 December 2026 make the instalments undue.**



For the second installment of students who applied for career credit recognition from a foreign career, it is possible to count only the **credits achieved in the Piedmont University, not the ones achieved abroad and recognized by the University** after the career credit recognition's approval.

It has to be clarified that the **payment of the instalment is the deed with which Edisu makes the payment.** During **the following month** there will be **the actual availability** of the sum of money on the student's **bank account or card**, depending on the timing of the credit institutions.

### Successive years<sup>56</sup>

First instalment (50% of the total amount)

IBAN transmission	Payment of the first instalment
Within 10 Dec. 2024	From the end of December 2024
Within 28 Febr. 2025	From the end of March 2025
Within 30 Apr. 2025	From the end of May 2025

**Second installment (remaining 50% of the total amount):** starting from the end of June 2025. (available in the bank account from mid-July)

### 20% increase for students with a double enrolment (for students enrolled in two courses)

In case of a **successive year enrolment in the second course**, the 20% increase will be paid together with the normal instalments over here (50/50);

In case of a **first-year enrolment in the second course**, the payment of the 20% increase will be:

- First 50% (of the increase) together with the first instalment;
- Second 50% (of the increase) as follow:

MERIT REQUIREMENTS	PAYMENT	SELF-CERTIFICATION OF MERIT
Minimum 20 credits within 31 May 2025 in the second course	From the end of June 2025 (together with the second (available in the bank account from mid-July)	Between 1 April and 10 June 2025 at noon
Minimum 20 credits within 10 August 2025 in the second course	From the end of November 2025 (available in the bank account in December)	Not required*

Failure to transmit the IBAN within 31 December 2026 make the instalments undue.

It has to be clarified that the **payment of the instalment is the deed with which Edisu makes the payment.** During **the following month** there will be **the actual availability** of the sum of money on the student's **bank account or card**, depending on the timing of the credit institutions.

<sup>56</sup> Art. 18 Notice of Competition 24/25.

## ECONOMIC AND MERIT ASSESSMENTS<sup>57</sup>

In order to assess enrolment, merit condition, student's career, internal transfers, or transfer-outs, Edisu carries out assessments jointly with Universities, involving all the self-certifications produced by students. Assessments concern enrolment in a.y. 2024/25, the year of first enrolment, and the minimum amount of credits declared, any eventual internal transfer of courses, and even any withdrawal from studies, even in previous academic careers. **Assessments will start from the deadline for the application, and will finish with the payment of scholarship's second instalment. It is possible, in any case, to carry out further assessments after the payment of the second instalment of scholarship, even in case of communication received by Universities.**

Following the assessment on the absence of merit requirements in order to maintain the first instalment of scholarship, and an eventual anticipation on the amount of the second instalment received, Edisu can revoke the benefits with a special provision, the eligibility condition, the reimbursement of the regional tax, and the exemption from the payment of tuition and fees.

According to art. 8 par. 1 and 2 of Law n° 241 7 August 1990, **EDISU assesses merit requirements needed to maintain the first instalment of scholarship, accommodation service benefited, and eligibility. This assessment involving first-years students will start on 30 January 2026 and will finish within 30 June 2026.**

In case of positive outcome of the assessment, the student will receive a communication noticing the positive outcome in the personal page of Online Services, section "Assessments/Revocations" (Accertamenti/Revoche). No other communication will be sent to students to inform about the outcome of the assessment.

In case the absence of merit is assessed, procedures refer to regulations specified in art. 39 par. 3 of 2024/2025 Notice of competition, Restituzione benefici.

It is a reason for revocation of benefit (as in art. 3 of 2024/2025 Notice of competition "Condizioni di non ammissione" and "Condizioni di Esclusione") the absence of requirements, following the assessments that can be carried out even after the publication of the ranking lists, as specified in art. 35 par. 2 "Revoca del servizio abitativo" or being involved in a disciplinary action such as suspension, from the University.

Concerning the assignees of accommodation service, it is furthermore a reason for revocation of accommodation service and eventually scholarship, being involved in a disciplinary action for the a.y. 2024/2025 according to articles 13, 17, and 18 of "Regolamento Interno Residenze Universitarie".

EDISU will control the situation of students **who confirm their economic data**: if there is any difference between the confirmed data and the data submitted to the university or in the INPS database, EDISU will impose a fine on those students. The fine is due even if the recalculated ISEE does not exceed the thresholds<sup>58</sup>.

## FOOD SERVICE

EDISU canteens are open to all the students and pay special attention to the quality and variety of the menu. If no canteen is available near the course location, alternative services under agreement with EDISU are a valid solution. The tariffs (full or discounted) vary according to the student's economic condition.

**The scholarship application include the restaurant service automatically: winners can access to our canteens or alternative services and pay their meals with a discounted price (€ 3,00 full meal)<sup>59</sup>.**

More information are available on EDISU website, section "Food service".

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<sup>57</sup> Art. 46 and 47 Notice of Competition 24/25.

<sup>58</sup> Art. 46 Notice of Competition 24/25.

<sup>59</sup> Art. 5 Notice of Competition 24/25.

## ALTERNATIVE ACCOMMODATIONS

Students who are not hosted in any of EDISU accommodation can turn to alternative residences. Here we signal other university residences and services dealing with housing solutions in the private market or shared accommodation:

- [www.collegioeinaudi.it](http://www.collegioeinaudi.it)
- [www.ozanamhouse.it](http://www.ozanamhouse.it)
- [www.resocialclub.it](http://www.resocialclub.it)
- [www.stessopiano.it](http://www.stessopiano.it)
- [www.sharing.to.it](http://www.sharing.to.it)
- [www.studyintorino.it/it/](http://www.studyintorino.it/it/)
- [www.diaconiavaldese.org](http://www.diaconiavaldese.org) (see the social housing project "la casa della solidarietà")

## CONTACTS

### Offices



*Students must check the times, addresses and the availability of the front desk offices on the website [www.edisu.piemonte.it](http://www.edisu.piemonte.it), before going there.*

FAQ (trova risposte) and TICKET: [www.edisu.piemonte.it](http://www.edisu.piemonte.it) > CONTACTS > INFORMATION AND ASSISTANCE.

Facebook: @edisupiemonte

## APPENDIX: DETAILS FOR THE CONSULAR DOCUMENTS TO BE PROVIDED

Here you can find the details about the information to include in the economic documentation for all the international students (Non-EU and UE). You can also find the most common exceptions. If in the following list you don't find your specific case, we ask you to contact us by our ticketing service on our web-site. Furthermore, it is possible to check down here the documentation submitted during the past years, country by country.

### 1. FAMILY COMPOSITION

It is a certificate in which any person living with the student appears. It has to show the name, surname and date of birth for all the members.

**Parents:** the information about parents has always to be provided, unless you are applying as independent student (see below) or there are these particular situations:

- a) **Death:** it is necessary to indicate the death of a parent in the family composition certificate. If it is not possible, you can submit a death certificate, which can be in unoriginal copy, without legalization. We accept this document in English, French and Spanish language as well. Orphan students have to issue their family composition on the base on the art. 6 comma 1.6, only in case the student lives on its own.
- b) **Divorce or legal separation:** it is necessary to specify any situation like divorce or legal separation in the family composition certificate. If it is not possible, you can submit a divorce or legal separation certificate which can be in unoriginal copy, without legalization. We accept this document in English, French and Spanish language as well.
- c) **Economic-affective extraneousness:** if there are no emotional economic ties with the one of the biological parents, that must be specified in the family composition certificate. If it is not possible, you can submit an economic-affective extraneousness certificate which can be in unoriginal copy, without legalization. We accept this document in English, French and Spanish language as well. If the student can produce only a self-declaration, it is necessary to translate it into Italian and legalize it.

**Members not living with the student:** for all the members appearing in the family composition certificate, who are adult on the 1<sup>st</sup> January 2024, documentation attesting gross incomes and movable and immovable properties must be submitted. It is possible to exclude the members that do not live anymore with the student by submitting specific documentation attesting this condition (it is also possible to submit this certificate in unoriginal copy, without legalization. It is possible to deliver it in English, Spanish or French language).

That is not possible if the person that does not live with the student is a parent or the spouse of one of the student's family member: in that case, the related info has to be submitted always.

**Married students:** it is necessary to include the student, their spouse and any children or other people living with them. Parents' spouses have to be included in the family composition only if they are living with one of the spouses or if it is not possible to achieve the requirements as independent student even if their residence is different (see below).

**Adult members:** all the student's family members (student itself) that were or turned 18 years old during the 2023 (1 January-31 December) so that they were adult on 1<sup>st</sup> January 2024 (the members born on 1 Jan. 2006 are excluded by the category).

**New marriage:** if the parent that the student lives with has got a second marriage, the new spouse has to be included (her/his income and assets info have to be submitted)

### 2. INCOMES

It is necessary to submit the yearly gross incomes for all the student's family members that were adult on 1<sup>st</sup> January 2024. In case a member had no income during the required year, a zero income or an unemployment

certificate is required. The information is mandatory even for those members that were not adult in the required year but were adult on 1<sup>st</sup> January 2024.

**Income type:** the overall yearly gross income is required. Documents attesting the net income or a generic one, without specifying "the gross", will be not accepted. However, certificates with tables or tax return declarations showing tax deductions, pensions or any bonus that let infer the gross income are acceptable even without the specific "gross".

**Required currency:** the income has to be in the local currency of your Country. Documents providing other currencies will be rejected: EDISU will make the conversion local currency/Euro to calculate the ISEE Parificato on its own. If a document provides the income both in Euro and in local currency, it will be accepted but the provided Euro value will not be taken into account.

**Income period:** students coming from Non-EU Countries have to submit the incomes of the 2023. The EU students have to submit the incomes of the 2022.

It is required to specify the overall gross yearly incomes or every single month income from January to December. Certificates referring to some months only, without specifying the incomes or unemployment condition for the other months, are not acceptable.

Incomes of two different years or different calendar systems (for instance, incomes from march 2022 to march 2023) are not acceptable.

Attention: if you submit the payments of each month, EDISU will add one month more for the ISEE calculation, unless you submit a document attesting the 13<sup>th</sup> monthly payment.

**Unemployment:** For the student's family members that were adult on the 1<sup>st</sup> January 2024 without any incomes in the requested year, it is necessary to submit a document attesting the lack of incomes or the unemployment condition for that specific year.

For any adult siblings on the 1<sup>st</sup> January 2024 or for the student itself (if adult on the 1<sup>st</sup> January 2024) it is acceptable a school/university enrollment certificate valid as unemployment attestation at the requested year (it must be translated into Italian and legalized).

**Pensions:** In case of retired members, it is necessary to present the documentation regarding the gross pension amount of the whole required year or the pension of every single month from January to December. Submitting the pension of a single month will not be acceptable. Furthermore, other incomes support or benefits have to be provided for any adult member.

Attention: if you submit the payments of each month, EDISU will add one month more for the ISEE calculation, unless you submit a document attesting the 13<sup>th</sup> monthly payment.

### 3. MOVABLE PROPERTIES

For all the student's family members that were adult on the 1<sup>st</sup> January 2024, it is necessary to submit information about the presence or lack of movable property (deposits, current accounts, saving accounts). The information is mandatory even for those members that were not adult in the required year but were adult on 1<sup>st</sup> January 2024.

**Presence of movable property:** for all the Non-EU students, it is necessary to show the bank account balance on the 31<sup>st</sup> December 2023 or the average balance for the whole 2023; the EU students have to submit the bank account balance on the 31<sup>st</sup> December 2022 or the average balance referring to the whole 2022. This document can be submitted in unoriginal copy, without legalization. It is acceptable in English, Spanish or French language.

**Lack of movable property:** if a student's family member that were adult on the 1<sup>st</sup> January 2024 had not movable properties at the 31<sup>st</sup> December 2023 (Non-EU students) or at the 31<sup>st</sup> December 2022 (EU students), it is necessary to submit documentation attesting the lack of movable properties. This is the only document that can be provided in a notary self-declaration or *affidavit*. In this case the documentation has to be translated in Italian and legalized.

It will be not be accepted documentation issued by the single credit institutions, banks, financials or other private institutions.

#### 4. REAL ESTATE ASSETS

For all the student's family members that were adult on the 1<sup>st</sup> January 2024, it is necessary to submit information about the presence or lack of immovable properties (houses or other buildings). The information is mandatory even for those members that were not adult in the required year but were adult on 1<sup>st</sup> January 2024.

**Houses and other buildings:** Non-EU students are required to submit the information referring houses or other kind of buildings held on the 31<sup>st</sup> December 2023; EU students are required to present information referring houses or other kind of buildings held on 31<sup>st</sup> December 2022. It is also mandatory to specify the area in square meters.

**Lack of immovable properties:** If an adult member was not owner of any immovable properties on the 31<sup>st</sup> December 2023 (Non-EU students) or on the 31<sup>st</sup> December 2022 (EU students), it is necessary to submit a certificate showing the lack of properties. A rent contract will be not accepted as lack of properties document.

**Lands for agriculture use:** a document attesting the properties of lands for agriculture use is not necessary. However, you can submit it if it is an extract from cadaster in order to attest the lack or properties only if it includes all the citizen's immovable property.

**Rent contract:** The rent contract cannot be used to certify the lack of immovable properties. However, the students can deliver it to EDISU in order to receive the rent deduction to calculate the ISEE values. Rental fees higher or equal to the whole familiar income will be not deducted.

#### 5. INDEPENDENT STUDENTS

The independent student is that kind of student, unmarried or married, who wants to apply without including its parents' household.

In addition to the documentation already mentioned, the independent student has to provide more documentation attesting the *independence status*, that is:

- Job income of 9000,00 Euro at least (or equivalent in foreign currency) during the fiscal years 2022 **and** 2023;
- living in a house not owned by a member of their family (both of the household and other relatives) in the last two years.

**Incomes requirements:** It is necessary to submit documentation showing the gross incomes of 9000,00 euros at least (or equivalent in foreign currency) during 2022 **and** 2023. The married students can reach the 9000,00 euros threshold using the spouse incomes or adding their incomes to the spouse's ones.

**Residence requirements:** A document attesting the different residence of the independent student from the family of origin during the two last years before the date of the application is required. The residence cannot be

a house owned by a member of the student's family (both of its household and other relatives). In order to certify it, it is possible to submit a rental document, a residence certificate or, if the house is yours, a property deed.

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